

Book	Policy Manual
Section	POLICIES FOR THE BOARD, JUNE, 2023
Title	Copy of Copy of EMPLOYMENT CONTRACTS WITH PROFESSIONAL EMPLOYEES
Code	po3124
Status	
Adopted	February 26, 2006
Last Revised	April 18, 2017

3124 - **EMPLOYMENT CONTRACTS WITH PROFESSIONAL EMPLOYEES**

The School Board requires that each employee it employs in a certificated position sign a Regular Teacher's Contract, a Supplemental Service Teacher's Contract, or a Temporary Teacher's Contract using the form contract promulgated by the ~~Superintendent of Public Instruction~~ **Secretary of Education** pursuant to I.C. 20-28-6-3, unless the teacher is taking a leave of absence or has been employed to serve in the absence of a teacher who is taking a leave of absence.

Contracts employing professional employees shall be approved by a majority of the full Board and shall be signed by the professional employee and the President and Secretary of the Board in compliance with I.C. 20-28-6-5 and I.C. 20-26-4-8. In the absence of either the President or Secretary of the Board, the Vice President shall sign the contracts with the Board officer who is present.

A contract between the Board and a teacher is void if the teacher, at the time of signing the contract, is bound by a previous contract to teach in a public school and the contract is entered into at any time during the school year or less than fourteen (14) days before the day on which the teacher ~~must report~~ **reports** for work. Provided, however, that the Board may offer another contract to the teacher that ~~will~~ **shall** be effective if the teacher:

- A. furnishes the principal a release by the first employer; or
- B. shows proof that thirty (30) days' written notice was delivered by the teacher to the first employer.

A teacher who has entered into a contract with the Board ~~must~~ **shall** provide thirty (30) days' written notice if s/he takes a teaching job with another school corporation after the school year has started or less than fourteen (14) days before the day on which the teacher ~~must report~~ **reports** for work.

Revised 3/15/16

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Legal	I.C. 20-26-4-8
	I.C. 20-28-6-2
	I.C. 20-28-6-3
	I.C. 20-28-6-4
	I.C. 20-28-6-5
	I.C. 20-28-6-6
	I.C. 20-28-6-7
	I.C. 20-28-7.5-8
	I.C. 20-28-10-1