
ADDENDUM

Project:	Ft. Branch HVAC Phase 4 7670 S. Eastview Lane Ft. Branch, IN 47648	Addendum No.:	001
		Date:	January 7, 2021
Owner:	South Gibson School Corporation 3321 800 S. Ft. Branch, IN 47648	Project Number:	2011-314
		Contract for:	All

The original specifications and drawings dated December 2020 for the project noted above are amended as noted in this Addendum Number 001. Receipt of this addendum and any subsequent addenda must be acknowledged on the final bid documents. This addendum consists of 3 item(s) and attachment(s).

- 1-1 Bid bond shall be 5% of total project amount.
- 1-2 Refer to attached pre-bid meeting agenda and comments discussed during pre-bid. Red italics text were items discussed during meeting.
- 1-3 See attached for pre-bid sign-in sheet.

Attachments: Pre-bid meeting agenda, pre-bid sign-in sheet

By: Jess Park

CC: Tim Armstrong (SGSC), Mike Ruder (SGSC), Chad Wargel (Hafer)

MEETING AGENDA

Client:	South Gibson School Corporation	Meeting Location:	Ft. Branch Community School
Project:	Ft. Branch HVAC Upgrades – Phase 4 7670 S Eastview Lane Fort Branch, IN 47648	Meeting Date:	January 6, 2021
		Project Number:	2011-314

Pre-Bid Meeting

- Sign-In Sheet
- Introductions
 - South Gibson School Corporation:
Tim Armstrong
Mike Ruder
Jeff Crecelius
 - Design Team:
Project Mechanical Engineer - Jess Park, Hafer
Project Electrical Engineer – Chad Wargel, Hafer
- Communication – Through Jess Park, Hafer, jess.park@haferdesign.com, 812-422-4187
- Project Description
 1. Replace POD 200 air handling unit and 14 associated air terminal units. This includes replacement of select piping, ductwork and controls. System will include fully ducted return air system in place of plenum return.
 2. Replace POD 200 exhaust and relief fans.
 3. Replace Band area air handling unit. This includes replacement of select piping, ductwork and controls as well as ceiling and lighting. Area will include 4 new air terminal units.
 4. Replace point of use thermostatic mixing valves in POD 200.
 5. Replace water heater serving POD 200.
- Alternates
 - No alternates

- Review of Bidding Requirements
 - Bids will be accepted until 2pm Central Time on January 13, 2021. *Bids will be opened privately, and contractors will be notified after board approval.*
 - Bids are to be received at the new Administration Office
3321 W 800 S
Ft. Branch, IN 47648
 - Bids are to be submitted in duplicate
 - Bids are to be submitted in a sealed envelope clearly noting project name and name of bidder.
 - Bidders shall familiarize themselves with bidding requirements.
 - One prime bid will be required.
 - Bid shall include all work outlined in the drawing and specification package.
 - January 11th is last day for questions.
 - Bid Checklist
 - Subs and Material list (can be submitted next day). Sub-list shall include air handling unit and air terminal unit equipment manufacturer.
 - Cost for Performance and Labor and Material bond shall be included.
 - Use "Indiana State Form 96" bid form.
 - Bid bond (5%)
- Scheduling
 - Contract will be awarded soon after January ~~22~~ 26th board meeting.
 - Begin Construction ~~June 1, 2021~~ May 26, 2021. Start date will be contingent on last day of school. *Last day of school is currently May 25th.*
 - Substantially complete by July 25, 2021.
- Questions
 - Questions shall be submitted to Jess Park via email: jpark@haferdesign.com. Responses will be submitted via addendum.
- Addendum
 - Addendum 1 – Will be issued January 8, 2021.
 - Addendum 1 will include this agenda and any meeting minutes.
- Plan Availability – MACO – Evansville Blueprint, www.haferplanroom.com
- Miscellaneous
 - Background checks. No-one will be allowed to work on-site without proper background check.
 - Contractor shall secure and pay for all required permits.
 - All work and shut-downs will need to be coordinated with the owner.
 - Coordinate on-site contractor parking with owner.
 - Project site is non-smoking
 - Temporary facilities
 - Material storage and staging to be coordinated with the owner. No materials will be stored inside the building until after school is out for the year.
 - School is out at 3:30. All site visits shall be coordinated and scheduled with Jeff Crecelius.
 - *Gym floor shall be protected when performing construction activities in surrounding area.*
 - *COVID-19 CDC guidelines must be followed when contractors are on project site.*
 - *The owner will move desks and other miscellaneous items in classroom.*

- *Lay-down area will be on old tennis courts. Contractor shall provide caution fencing around area.*
- *Follow all safety guidelines, for example, when performing activities that require an open flame, contractor shall have fire extinguishers present.*
- *Aquaphase (615-452-6796) maintains the existing chemical treatment system. The contractor is responsible for providing chemical treatment and glycol as required to bring system to normal levels.*
- *The contractor is responsible for all draining and purging of hydronic piping.*

MEETING ATTENDANCE RECORD

Project Name: SGSC Ft. Branch HVAC Upgrades - Phase 4	Project Number: 2011-314
Meeting Type: Pre-bid	Date: January 6, 2021
Meeting Location: Ft. Branch Community School	Time: 4:00 PM

PLEASE PRINT CLEARLY:

Sheet 1 of 3

Representative	Company	Phone	E-Mail
Jess Park	Hafer (Mechanical)	812-422-4187	jpark@haferdesign.com
Chad Wargel	Hafer (Electrical)	812-422-4187	cwargel@haferdesign.com
Jeff Creelins	FBSC	812-779-7254	
Don Wads	Alpha	812-431-8962	don.wads@gamservice.com
SID JACKSON	Perfection HVAC	812 205 8282	SJACKSON@PERFECTIONHVAC.COM
Keith Kolb	HFI	812-205-0048	KKOLB@HARRILL-FISH.COM
Michael Rudek	SGSC	812-677-6298 812-618-7575	SGSC
Tim Armstrong	SGSC	812-632-0446	tim.armstrong@gibson.kia.in.us
Craig Deig	Deig Bros	812-480 8632	craig@deigbros.com
Nathan Trotter	Huntingburg Machine Works	812-827-1946	nathan@huntingburgmachineworks.com