

SOUTH GIBSON SCHOOL CORPORATION
OVERNIGHT TRIP APPLICATION FORM

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Approximate or range of cost to the chaperone \$ _____

A-16. ATTACH AND SUBMIT A complete itinerary shall be attached to this form listing all events and times along with hotel names and methods of supervision. Be as complete as possible.

5/3/24 3:30P Leave GSHS for Jasper Invite – Arrive at Jasper ~4:30P
~9-10PM Arrive at Hampton Inn in Jasper for overnight

5/4/24 ~6:30-7AM Arrive at Jasper HS to complete Invite
~3PM Leave Jasper for GSHS

Coach Grabbe and Coach DeBord – as well as one female parent chaperone (Kim Maurer) will constantly supervise the team at the hotel.

A-17. ATTACH AND SUBMIT The transportation company phone number, fax number, a copy of their liability insurance certificate (limits of liability), and any other pertinent information related to the experience and integrity of this company.

A-18. AT DEPARTURE, SUBMIT AN ACCURATE LIST OF ALL STUDENTS AND CHAPERONES ALONG WITH MAJOR CHANGES TO THE ITINERARY TO THE AFFECTED PRINCIPAL. Break down the list of chaperones into teachers, parents, college students, and other helpers. **The principal will fax to the Central Office the exact list of the group departing along with the updated itinerary.**

A-19. REMINDER: It is mandatory to fill out and return page number #4 of this form to the affected principal within one week upon returning unless extra time is needed and granted by the affected principal.

A-20 NOTICE: If dates or places should change after this trip is approved, this entire form must be resubmitted with changes for approval by the board.