



# *Owensville Carnegie Library*

Box 218  
Owensville, Indiana 47665

November 17, 2011

*South Gibson School Board*

*Would you please reappoint Barbara Engels to  
The Owensville Carnegie Public Library  
Board of Trustees?*

*Barbara has served 1 term on our board and  
She has been a faithful member and has taken an  
active interest in the library. She has been a library  
User and has had her children involved in many  
Of our library programs.*

*The Owensville Carnegie Public Library is an  
important part of the Owensville Community.  
Thank you for your help in this appointment.*

*Yours truly,*

*Peggy Callis*

*Peggy Callis  
Library Director*

**CERTIFICATE OF APPOINTMENT**  
**Public Library Board Member**



**Form for Class I Libraries**  
**State Form 31873 (R3/1-02)**

I/We, \_\_\_\_\_  
 \_\_\_\_\_ name(s) of official(s)  
 \_\_\_\_\_  
 \_\_\_\_\_ title(s) \_\_\_\_\_ of  
 \_\_\_\_\_  
 \_\_\_\_\_ name of appointing authority(s)  
 \_\_\_\_\_  
 \_\_\_\_\_ Gibson County \_\_\_\_\_, Indiana,  
 \_\_\_\_\_ municipal corporation(s)  
 \_\_\_\_\_  
 hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ I/we have duly appointed  
 \_\_\_\_\_ Barbara Engels \_\_\_\_\_ to the \_\_\_\_\_ Owensville Carnegie \_\_\_\_\_ Public  
 \_\_\_\_\_ Library Board for a term of \*\*four years, said term to end the \_\_\_\_\_ 1 \_\_\_\_\_ day of \_\_\_\_\_ January \_\_\_\_\_,  
 \_\_\_\_\_ 2016 \_\_\_\_\_  
 \_\_\_\_\_ Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

signature of appointing official or attesting officer

(additional line for signatures if joint appointments occur)

### OATH OF OFFICE

STATE OF INDIANA )  
 ) SS  
Gibson COUNTY)

I, Barbara Engels, do hereby solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Indiana and to the best of my ability I will faithfully and impartially discharge the duties and accept the responsibilities of a member of the Library Board of the Owensville Carnegie Public Library, and that I will observe and obey all the laws relating to said office now in force or which may hereafter be enacted during my term of service, so help me God.

signature of appointee

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
My commission expires \_\_\_\_\_

File one copy with library, one copy with circuit court clerk within 30 days of taking oath.

IC 20-14-2.5-13 states:

"An appointing authority under this chapter shall issue to each appointee to a library board a signed certificate of appointment. Within ten (10) days after the receipt of the certificate of appointment, the appointee shall take an oath of office, before any person authorized by law to administer the oath, to the effect that he will faithfully discharge his duties to the best of his ability. The appointee shall file the certificate of appointment and the endorsed oath with the records of the public library, which shall be preserved as a public record."

See also IC 5-4-1-1.2, IC 5-4-1-4

**\*\* If to complete an unexpired term, insert the correct length of time.**