

SOUTH GIBSON SCHOOL CORPORATION

1

OVERNIGHT TRIP APPLICATION FORM

FFA State Soils Judging Contest

A. SPONSOR(S) SECTION (Use "NA" for questions not applicable)

A-1. Sponsor(s) Mr. Ritter

A-2. Group(s) attending: FFA

A-3. Date you filed this application: 8-16-2011

A-4. Date of departure: 10-29-2011 Date of return: 10-29-2011

A-5. Total number of school days to be absent: 1

A-6. What is the educational purpose of this trip?

To compete in the state soil evaluation career development event. Also to practice at the sites provided Friday 10-28 before the contest.

A-7. WHY is this trip necessary? Awarded; Selected; Invited; Competition; Other; And explain?

Students will have qualified by winning the area contest.

A-8. Approximate total of students attending: 8-12

A-9. Estimated numbers in each grade attending: K 1 1 2 2 3
4 4 5 5 6 6 7 7 8 8 9 9 10 2 11 4 12 6

A-10. Approximate number of chaperones supervising: 1

A-11. Name of person(s) having Single Point Accountability (SPA) for all the "Consent for Medical Treatment Forms" of students, sponsors, and chaperones. **Note: A duplicate set of medical forms must be delivered to the Central Office at or before departure.**

A-12. What mode of transportation are you using to get to your destination?

Minibus

A-13. Which particular funds (accounts) and fundraisers are being used to fund this trip? Fund name FFA

Fundraisers All

A-14. Estimate or range the total cost of the trip \$ \$1500

Estimate or range the total cost to each student \$ 30.00

Estimate or range the total cost to each chaperone \$ 30.00

A-15. Are students and chaperones using any personal money for transportation and tickets for this trip? Yes or No ✓ . If Yes answer the following.

Approximate or range of cost to the student \$

Approximate or range of cost to the chaperone \$

SOUTH GIBSON SCHOOL CORPORATION
OVERNIGHT TRIP APPLICATION FORM

2

- A-16. ATTACH AND SUBMIT** A complete itinerary shall be attached to this form listing all events and times along with hotel names and methods of supervision. Be as complete as possible.
- A-17. ATTACH AND SUBMIT** The transportation company phone number, fax number, a copy of their liability insurance certificate (limits of liability), and any other pertinent information related to the experience and integrity of this company.
- A-18. AT DEPARTURE, SUBMIT AN ACCURATE LIST OF ALL STUDENTS AND CHAPERONES ALONG WITH MAJOR CHANGES TO THE ITINERARY TO THE AFFECTED PRINCIPAL.** Break down the list of chaperones into teachers, parents, college students, and other helpers. **The principal will fax to the Central Office the exact list of the group departing along with the updated itinerary.**
- A-19. REMINDER:** It is mandatory to fill out and return page number #4 of this form to the affected principal within one week upon returning unless extra time is needed and granted by the affected principal.
- A-20 NOTICE:** If dates or places should change after this trip is approved, this entire form must be resubmitted with changes for approval by the board.

SOUTH GIBSON SCHOOL CORPORATION

3

OVERNIGHT TRIP APPLICATION FORM

FFA State Soil Judging

GROUP(S) ATTENDING FFA

SPONSOR *R. Ritter*

B. PRINCIPAL SECTION:

B-1. Date form received: *8 - 16 - 2011*

B-2. Have all affected teachers of participating students been notified and student requirements for makeup work been approved. Yes ☐ No ☐

B-3. In comments section record any previous trip concerns with an affected individual, group, or sponsor.

B-4. Are substitute teachers available for affected classes? Yes ☒ No ☐
If Yes, fill in the necessary information.

Sub name and class: _____

Sub name and class: _____

Sub name and class: _____

Sub name and class: _____

B-5. *Sean Raff 8/16/2011*

Approved by: Name and Date

Denied by: Name and date

B-6. Comments:

C. SUPERINTENDENT SECTION:

C-1. Date form received: _____

C-2. _____
Approved by: Name and Date

Denied by: Name and Date

C-3. Comments:

SOUTH GIBSON SCHOOL CORPORATION
OVERNIGHT TRIP APPLICATION FORM

4

GROUP(S) ATTENDING _____

SPONSOR _____

A. AFTER RETURNING FROM YOUR TRIP SPONSOR FILLS OUT THIS SECTION:

A-21. Explain any problems with sickness, injuries, or discipline during this trip.

A-22. Explain any vandalism or theft of school property during this trip.

A-23. Recommendation of this trip or needed changes to this form (other info):

Sponsor's signature: _____

Date returned from trip: _____

Date of filing this page #4: _____

Principal's signature _____ Date _____

Superintendent's signature _____ Date _____

REMINDER: Fax copies of this page #4 back to the principal and sponsor.

State Soil Judging Itinerary

Northern Indiana—location TBA

Thursday, October 27, 2011

3:30 pm depart from Gibson Southern

Friday, October 28, 2011

8:00 am depart form hotel

9:00- 4:00 judge practice sites, study local topography and geological features

6:00 dinner

7:00 practice scorecards

Saturday, October 29, 2011

8:00 am registration for state contest

9:00 board busses for contest site

12:00 lunch

2:00 awards presentation

9:00 pm arrive at Gibson Southern

